

UNIVERSITY OF THIRD AGE PORT ELIZABETH

NOTICE OF ANNUAL GENERAL MEETING 27 MAY 2026

Notice is hereby given of the 20th AGM of the Port Elizabeth Branch of U3A to be held at 10h00 at EP Children's Home Conyngham Road Glendenning vale

Agenda

1. Welcome.
2. Apologies.
3. Quorum 20% of paid up members.
4. Adoption of 2024 AGM Minutes.
5. Adoption of Chairman's Annual Report.
6. Adoption of Treasure's Report.
7. Election of Auditor / Examiner.
8. Election of Committee.
9. Thank to Volunteers.
10. No Further Business.

MINUTES OF ANNUAL GENERAL MEETING HELD AT NEWTON PARK LIBRARY AUDITORIUM ON TUESDAY 30 APRIL 2024

1. WELCOME

M. Malkin welcomed all to the meeting

2. QUORUM

There were sufficient members present to form a quorum.

3. APOLOGIES

C. Engleke, A. Jansen, R. Browne

4. ADOPTION OF MINUTES

The minutes of the last AGM were circulated to all members and were taken as read. Proposed by L.

Connellan. Seconded by T. Douglas Jones

5. ADOPTION OF CHAIRMAN'S REPORT

The chairman's report was circulated to all members and was taken as read. Proposed by P. Lewis and seconded by C. Rhodes

6. ADOPTION OF TREASURERS REPORT

S. Forrest (acting treasurer) expressed her concern at the drop in paid up members at the end of

February. Fee for the hiring of the auditorium is now R619 and together with the gratuity for the

guest speaker it costs nearly R1000 for every general meeting.

A pen engraved with University of the 3rd age is also handed to the guest speaker and our host at

U3A outings. Towards the end of last year we ran out of pens and our Chairman, M. Malkin offered to pay for them and donate them to U3A. 50 pens were bought and

engraved. Another donation of R3080.00 was given to us from L. Reynard which was not reflected in the financial year end report because it was deposited into the bank during March.

Bank balance and cash on hand at end of February 2024 totals R8,547.08

Proposed by T. Lacey and seconded by L. Connellan

7. ELECTION OF FINANCIAL AUDITOR

There were no suggestions or offers from members.

8. ELECTION OF COMMITTEE

There were no new nominations and the current committee were prepared to stand again. M. Malkin

suggested they were nominated en bloc

9. THANKS TO VOLUNTEERS

M Malkin thanked the volunteers who help at the meetings. Their help is greatly appreciated.

UNIVERSITY OF THE THIRD AGE PORT ELIZABETH

CHAIRMAN'S 20th ANNUAL GENERAL REPORT

for 2024 /2025:

Once again, I have to report that the time since our 19th AGM has been a challenging one for your depleted committee.

- The secretary portfolio is still vacant. Secretarial duties are shared between your Chairman and Lynda Connellan who holds the Outings portfolio. Lynda also updates our web site and keeps us well informed through regular newsletters and press notices
- Treasurer portfolio also unfilled. Les Reynard filled this position briefly, but had to resign due to ill health. Our incredibly hard working Vice Chairman, Sheila Forrest, currently reports and controls our finances and also records the minutes of our meetings.
- Voluntary helpers Clarence Hearn, assisted by Dave Thompson valiantly copes with our aged audio and visual equipment, Claire Blain manning visitors table and Rhoda Robinson who assist at the outings table.
- Monthly Meeting venue at Newton Park Library Auditorium was fraught with problems. Our rental increasing annually, in spite of Council ignoring our requests to reduce the rental on the basis of being a Public Benefit Organization. On top of the rental issue the Auditorium is not maintained and with a high water table is regularly flooded, making it unusable. Literally as an answer to her prayer Lynda Connellan

negotiated with EP Children Home for our new venue in their hall in Conyngham Rd. Not only has our rental decreased but we have secure parking and with a coffee shop on the premises for those who want refreshment after our general meeting.

- Former Secretary and Honorary Member, Merlene Robinson is doing a sterling job of updating our Membership list, which is growing healthily with visitors becoming members. Your committee, cognoscente of the fact that as retirees we are all on a fixed income, has endeavored to keep our fees as low as possible – just covering our monthly expenses and honorariums given to our speakers. With this in mind members will find that if in serious arrears, their membership will be considered to have lapsed so will have to comply with a new registration fee of R10 as well as membership fee of R100.

Pam Lewis and Lynda Connellan have both excelled themselves in providing us with varied speakers and outings. We were entertained and informed on the art of keeping bees, being an international mountain guide, the curator and custodian of Cyler Manor in Uitenhage passed on its interesting history – we also visited them. We had a marvelous pictorial tour of Iceland as well as being addressed by a representative of NSRI..Lynda topped this with interesting tour covering book binding, a tour behind the scenes at Bay World, seeing behind the scenes at Atlas Security and a fantastic visit to the Metro’s K9 Dog unit. As can be seen from the above, all very informative, educational and entertaining. A big vote of thanks to both.

This is my last report to you as Chairman. As the year has progressed, I find myself more and more technologically challenged and realize that after 8 years as chairman it is time for new blood to take over, preferably by someone with more computer skill than mine.

My heartfelt thanks to my hard working fellow committee members and volunteers.

Marjorie Malkin.

Chairman.

May 2025

STATEMENT OF INCOME & EXPENDITURE U3A PORT ELIZABETH 1st March 2024 - 28 February 2025.

<u>Income</u>	<u>2024</u>	<u>2025</u>		<u>EXPENDITURE</u>	
Balance B/F	356	8547		Venue Hire	
Annual Subscriptions	6690	9600		Speakers Gratuity	
Visitors Fees	1120	1655		Membership Cards and Holders	
Outings Registration Fees	535	810		Printing	
Bank Interest	143	419		Website Annual Fee/Domain renewal	

Magnetic Holders	40	130	Audio/Visual Equipment Maintenance
Donations		3400	Bank Charges
Total	8884	24561	Total

Cash on Hand @ 28/02/2025		5156
Bank Balance @ 28/02/2025		7548
Float		750
Total.		13454

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