

MINUTES Of 15th ANNUAL GENERAL MEETING

U3A PORT ELIZABETH

Held on 28 May 2019

At Newton Park Library Auditorium

at 10h00

1	<u>Welcome:</u> The chairman, Marjorie Malkin welcomed all members and thanked them for attending.
2	<u>Quorum:</u> With a quorum of 20% of membership attained, the meeting was declared duly constituted and proceeded to business.
3	<u>Adoption of 2018 AGM Minutes:</u> The minutes of the AGM held on 29 May 2018 were made available in hard copy and on the website, and was adopted by Y Sjoldhammer and seconded by P Lewis.
4	<u>Adoption of Chairman's Report:</u> Marjorie did not read the Chairman's report as it had been made available on the website and in hard copy at the meeting. The Chairman's report was adopted by Y Sjoldhammer and seconded by C Rhodes
5	<u>Adoption of Financial Statement:</u> The Financial Report was available on the website, in hard copy at the meeting This was adopted by Y Skjoldhammer and seconded by P Lewis
6	<u>Election of Financial Auditor:</u> Marjorie proposed that we retain the services of our auditor, Errol McKenzie. This was approved by L Rielly and seconded by S Forrest.
7	<u>Election of Committee:</u> No nominations were received from members prior to the meeting and no nominations were received from the floor. As all committee members had made themselves available for re-election, Marjorie proposed that the existing committee members, Marjorie Malkin, Sheila Forrest, Debbie Morris, Merlene Robinson, Pam Lewis, Lynda Connellan and Philip Stunden be nominated en bloc.. This was accepted by members.
8	<u>Thanks to Volunteers</u> Marjorie thanked members, Clair Blaine for manning the visitors' table and Clarence Hearne for taking care of the audio and visual equipment at open meetings
9	<u>Public Holidays</u> Marjorie asked for members' opinion on what course to take if our monthly meeting date falls on a public holiday. It was agreed that we schedule the meeting for the previous Tuesday.
10	<u>Christmas Luncheon</u> Marjorie asked for an opinion as to whether members preferred a luncheon in December or in January after the holidays. There was an equal show of hands
11	<u>Secretarial Duties</u> Marjorie called for anyone with Excel and Word computer skills to make themselves available to assist with secretarial duties
12	As no further business was raised, the meeting was adjourned at 10h10.

Merlene Robinson

Chairman: M Malkin

Secretary U3A

Treasurer: D Morris